

TENDER FOR SUPPLY OF HOT AIR OVEN

TO

HOMOEOPATHIC PHARMACY

OF

DR. ABHIN CHANDRA HOMOEOPATHIC MEDICAL
COLLEGE & HOSPITAL, BHUBANESWAR

(2017-2018)

Price Rs.500/- (Rupees five hundred) only

**DR. ABHIN CHANDRA HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL,
UNIT – III, KHARVELA NAGAR, BHUBANESWAR – 751001.**

- Date of Commencement of Sale of the tender document / paper : 09.02.2018.
- Last date for sale of tender document / Paper : 03.03.2018 (05.00 P.M.)
- Last date & time for submission of Technical Bid & Price Bid. : 03.01.2018(05.00 P.M.)
- Date and time for opening of technical bid: 07.03.2018 (11.30 A.M.)
- Date and time of opening of price bid: 07.03.2018 (12.30 P.M.)
- .. Place of opening of tender Office of the Principal-cum-Supdt.,
Dr. A. C. Homoeopathic Medical College & Hospital, Unit – III,
Kharvela Nagar, Bhubaneswar.
- .Address for communication & receipt of Tender paper Principal-cum-Superintendent,
Dr. A. C. Homoeopathic Medical College & Hospital, Unit – III,
Kharvela Nagar, Bhubaneswar.

Terms and Conditions for acceptance of tender for supply of HOT AIR OVEN for Homoeopathic Pharmacy of Dr. Abhin Chandra Homoeopathic Medical College & Hospital, Bhubaneswar during the year 2017-18.

- Sealed tenders should reach the office of the Principal-cum-Superintendent, Dr. Abhin Chandra Homoeopathic Medical College and Hospital, Unit – III, Kharvela Nagar, Bhubaneswar – 751 001 by 5 P.M. of 03.03.2018. Tender received beyond the scheduled date and time will not be entertained.

The tender has been invited under Two Bid system i.e. Technical Bid and Price Bid. The interested firms are advised to submit tender papers in two separate sealed envelopes super- scribing Technical Bid for “HOT AIR OVEN” and “Price bid for supply of HOT AIR OVEN”. **Both sealed envelopes should be kept in a third sealed envelope super scribing” Tender for supply of “HOT AIR OVEN”.**

- Technical bid will be opened by the Director, AYUSH, Odisha, Bhubaneswar or his authorized officer before a Technical Committee constituted for the same purpose ,at 11.30 A.M. on 07.03.2018 in the office chamber of the Principal-cum-Superintendent, Dr. Abhin Chandra Homoeopathic Medical College and Hospital, Bhubaneswar.
- The tenderer or his authorized person / representative may remain present at the time of opening of tenders, if they so desire with proper authorisation letter of the concerned firm.
- The Technical Committee will examine the documents and the allied matters as per terms & conditions stipulated in the tender and will segregate the submitted tenders in two groups i.e. eligible & in-eligible group.
- **The price bid of those eligible tenderers who qualified in technical bid shall be opened for preparation of comparative statement on dt.07.03.2018 at 12.30P.M**
- In the event of the last date for submission of tender being declared as a holiday by the Govt., the due date of submission and opening of tender will be the next working day following the scheduled day for submission and opening of tender.
- Tender should be computer written and every correction in the tender should be duly attested by the tenderer.

EARNEST MONEY DEPOSIT

- The tenderer shall have to deposit a sum of **Rs.6, 301/- (Rupees six thousand three hundred one) only @ 5%** as Earnest Money Deposit (EMD) in shape of A/C pay Demand Draft in favour of **Principal-cum-Superintendent, Dr. Abhin Chandra Homoeopathic Medical College and Hospital, Bhubaneswar** to be drawn from any Nationalized Bank payable at Bhubaneswar or Fixed Deposit receipt/ Bankers cheque/ Bank guarantee from any of Commercial Banks in an acceptable form. (The Model Bank Guarantee format for furnishing EMD is available at **Appendix-1**)
- The E.M.D should be sent along with the tender document and in any other form other than above will not be accepted.

- The EMD is to be normally valid for a period of 45 days beyond the bid validity period. EMD of the unsuccessful tenderers will be remitted back after finalization of the tender. The E.M.D. of the successful tenderers will be returned back only after receiving the Performance Security Deposit.

TENDER CONDITIONS:-

- The tender should be accompanied with the following :
- A self attested copy of up-to-date VAT Clearance Certificate in proper format (both inside and outside firm) .
- Earnest Money Deposit.
- The tender documents and the schedules in original duly signed by the tenderer at the bottom of each page with office seal and the original Money Receipt in support of purchase of tender paper.
- A declaration form for abiding the terms and conditions as per the proforma enclosed at **Annexure – I.**
- GST Registration and clearance certificate (both inside and outside firms)
- A copy of PAN card of the tenderer self attested.
- Self attested Xerox copy of allotment certificate in respect of TIN / SRIN issued by competent authority.
- Copy of the Manufacturing license/Import license
- Copy of the authorization from the Manufacturing Company in case of authorized Dealer /Distributor.
- Documents if any, regarding valid ISO, CE, US FDA & IEC 60601 certificates.
- Performance/Market standing information that the bidder have executed supply of such instrument as mentioned in the tender to different Government organisations.
- Original Money Receipt towards the purchase of tender paper or a B.D amounting to Rs.500/- drawn in favour of the Principal-cum-Superintendent, Dr. A. C. Homoeopathic Medical College and Hospital, Bhubaneswar from any nationalized / scheduled bank payable at Bhubaneswar (when the tender paper has been down loaded from website).
- The rates quoted by outside state firms should inclusive of G.S.T. and all other expenditure till delivery of the items at F.O.R. destination. Inside state firms should quote their rate adding G.S.T and all other expenditure till delivery of goods at the F.O.R. destination except.
- The G.S.T rate should be indicated separately in the schedule against the item as per model tender format (price schedule) at **Annexure – II.**
- The specification of the equipment is enclosed at **Annexure-III**
- The successful bidders will have to furnish an agreement as prescribed in **Annexure-IV** of tender book with signature in Non-Judicial stamp papers to the Principal-cum-Superintendent, Dr. A. C. Homoeopathic Medical College and Hospital, Bhubaneswar before executing any supply to the Pharmacy.

PERFORMANCE SECURITY

- The successful tenderers who are awarded with purchase order are required to deposit 10% of the total ordered value in shape of A/C pay Bank Draft duly pledged in favor of the Principal-cum-Superintendent, Dr. A. C. Homoeopathic Medical College and Hospital, Bhubaneswar from any nationalized / scheduled bank payable at Bhubaneswar or Fixed deposit receipt/ Bankers cheque/ Bank guarantee from any of the Commercial Banks in an acceptable form. The Model Bank Guarantee format for furnishing Performance Security is available at **Appendix-II** as Performance Security Deposit within 10 days from the date of issue of the Purchase Order. The Performance Security Deposit will remain deposited till the warranty of the items is over.
- The Performance Security money deposit will be returned back only after successful compliance of the supply order.
- Failure in depositing the Performance Security Deposit will call for cancellation of the order and the claim for supply by the tenderer will not be entertained

GENERAL CONDITIONS

- The terms and conditions of the quoted price once approved shall remain valid for a period of 12 months from the date of approval of the tender or up to the date of publication of next tender whichever is earlier.
- The rates approved by the Purchase Committee shall be binding on the tenderer for a period of one year from the date of approval of tender and on no account request for increase of rates at any point of time till expiry will be entertained.
- The items shall be selected on the basis of quality on competitive price basis and as such acceptance of lowest quotation is not obligatory.
- The tenderers are required to supply their articles in full quantities at their own cost within a period of 30 days from the date of issue of the supply order. If supply will not be completed within 30 days of issue of supply order
 - a) First extension of one month or part thereof @ 2 % of the total value.
 - b) For second extension for an additional month @ 3 % of total value.
be deducted from payment..
- If the supplied equipment is found defective/ not same in comparison to the approved specification by the Technical Committee, broken or damage during receipt of supply at the destination the same shall not be accepted and are to be taken back by the supplier and re-placed in his own cost.
- If any information or documents furnished by the tenderer in the tender paper are found to be misleading or in-correct at any stage, the concerned firm shall be black listed for supply for next 2 years in respect of that item.
- Supply of equipment means: Installation and Commissioning as well as Training at site. No separate charges will be paid on this account.
- The concerned supplying firm must impart training on the above equipment if so required by the Principal-Cum-Superintendent.
- The Director AYUSH, Bhubaneswar reserves the right to reject the tenders or to accept the tenders without assigning any reason thereof.

- In event of any litigation arising out of supply of articles, such matter would be subject to the jurisdiction of civil court, Bhubaneswar or High court of Odisha.
- The Bidder should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.

Guarantee/Warranty Period:-

- The bidder must quote for 3(three) years of warranty from the date of completion of the satisfactory installation. This also includes all accessories and turnkeys job related to equipment.

TERMS OF PAYMENT

- After supply of the equipment, the bills in triplicate will be drawn in favour of the firm concerned and the payments will be made only after submission of necessary challan with stock entry certificate in triplicate from the officer to whom the supply would be made and invoices in triplicate in the name of Principal cum-Superintendent, Dr. Abhin Chandra Homoeopathic Medical College and Hospital, Bhubaneswar.
- No advance payment will be made to the tenderer towards the cost of the articles.
- The payment shall be made to the supplier through E. Bank.
- Payment of the supplied equipment only be released, if it, passes all the quality norms examined by Medical College Equipment Management Committee (MCEMC) as constituted for same purpose, if the items found to be defective by the above Committee, then the concerned firm must replace the item in his own cost up to F.O.R. destination.
- Payment to the suppliers will be made in two parts:-
 - Part-1:- 90% of total cost of the equipment + 100% GST, after receiving Stock Entry Certificate, Installation Certificate and the Certificate of Commissioning & Demonstration from the concerned authority.
 - Part-2:- Balance 10% of the total cost will be released after getting no objection certificate from the concerned authority that the machine is working satisfactory within Six months from the date of commissioning/installation.

Principal-cum-Superintendent
Dr. A. C. H. M. C. & H., Bhubaneswar.

Specifications for Hot Air Oven

Annexure-III

Temperature Range	5°C above ambient to 250°C maximum
Temperature Accuracy	+ / - 2°C
Temperature Uniformity	+ / - 1°C
Controls	PID Controller
Temp Display	LED Display
Sensor	PT-100
Heating Element	Nichrome wire / Kanthal A1
Safety device	Over temperature protection Electric leakage breaker.
Exterior Chamber	MS powder coated
Interior Chamber	304 stainless steel
Insulation	Mineral Wool
Doors	Solid doors w/ silicone rubber gasket & lock
Shelves	2 – 3 Stainless steel shelves (Removable)
Air Circulation	Forced air circulation
Power Supply	220 Volts
Size of inner chamber	605MM X 605MM X 910 MM

DECLARATION FORM

I / We _____
having my / our _____
office at _____ do declare that I / We have
carefully read all the conditions of tender of the Principal-cum-Superintendent, Dr. A. C.
Homoeopathic Medical College and Hopsital, Bhubaneswar for supply of item to the
Homoeopathic Pharmacy. I will abide by all conditions set forth in the tender paper for
the year 2017-18.

I / We further declare that I / We posses valid manufacturing licence / Distributor
licence bearing No. _____ valid up to _____.

I / We _____ do hereby declare that
I will supply the tender item as per terms and conditions of the tender document.

I promise 03 (three) years warranty / guarantee on the items supplied by me
against any manufacturing defect. I will replace the item without any extra cost from the
purchaser failing which the cost of items will be recovered from my Performance
Security deposit till F.O.R destination.

Signature of the Tenderer

Date :

Name & Address of the firm

Affidavit before Executive Magistrate / Notary Public.

APPENDIX-I

Model Bank Guarantee Format for furnishing EMD

[Ref. Para 21]

Whereas.....

(hereinafter called the "tenderer") has submitted their offer dated..... for the supply of..... (hereinafter called "the "tender") against the purchase's tender enquiry No.....

KNOW ALL MEN by these presents that WE..... ofhaving our registered office at are bound unto..... (hereinafter called the "Purchase") in the sum of..... for which payment will and truly to be made to the said Purchase, the Bank binds itself, its successors and assigns by these presents.

Sealed with the

Common Seal of the Bank this..... day of.....20.....

THE CONDITIONS OF THIS OBLIGATION ARE:

(1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.

(2) If the tenderer having been notified of the acceptance of his tender by the Purchase during the period of its validity:-

- a) If the tenderer fails to furnish the Performance Security for the due performance of the contract.
- b) Fails or refuses to accept/execute the contract.

We undertake to pay the Purchase up to the above amount upon receipt of its first written demand, without the Purchase having to substantiate its demand, provided that in its demand the Purchase will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Our _____ branch at _____ * (Name & Address of the _____* branch) is liable to pay the guaranteed amount depending on the filling of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____* branch a written claim or demand and received by us at our _____* branch on or before Dt. _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

* Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.

Annexure-IV

MODEL AGREEMENT FOR SUPPLY OF INDENTING GOODS.

This agreement made this _____ day of _____ 2018 between _____ M/S
(herein after called as supplier) of the One Part.

AND

The Principal –Cum-Superintendent, Dr. A.C.HM.C & H, Bhubaneswar of other part.

Whereas _____ wants to purchase the item of the tendered item as specified in Annexure-III of the Tender Book for their utilization in the Govt. Homoeopathic Pharmacy.

NOW THE PRESENT WITNESS AND IT IS HEREBY AGREED AS FOLLOWS.

That the time shall be the essence of contract and the supplier shall supply the item as per the schedules completely, so as to make the delivery to the indenting Pharmacy located in the state on or before the date as per the orders placed by the respective indenting Officers in term of the instructions laid down in the Tender Book and in the event of failure to comply the orders will entitle the other part (refer herein as Principal-Cum-Superintendent, Dr.A.C.H.M.C & H, Bhubaneswar) to rescind the contract immediately.

1. That the item shall be as per the specifications and price fixed in the approved list. Any deviation, if found to this effect will entitle the indenting officers to refuse the consignment either whole or part thereof as the case may be.
2. That the item shall be inspected at the respective indenting Pharmacy by the MCEMC Committee as per the pre-specified date and time in presence of the supplier or his authorized agents as per the pre-specified scheduled date and time. In the event of non-compliance to the inspection as referred above, the decision taken thereof by the other part will be final and binding to the supplier.
3. The supplied consignments are to be supplied by the supplier at his own cost by the supplier, duly and properly packed and maintained in hygienic point of view.
4. That the Earnest Money Deposited by the supplier at the time of bidding tenders is subject to his performance in abiding the terms and conditions of the tender. Any departure /deviation in complying the terms and conditions will entitle for forfeitures of the earnest money as per the decision to be taken by the other part (refer herein as Principal-Cum-Superintendent, Bhubaneswar).
5. In witness of the parties here to have signed this deed this days _____ of _____ mentioned against the signature of each in presence of .

(Signature of the Supplier
or his duly authorized agent)

(Signature of Principal
or his duly authorized Officer)

Witness.

- 1.
- 2.

Model Bank Guarantee Format for Performance Security
[Ref. Para 22 (i)]

To

The Principal,

WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no.....dated..... to supply (description of goods and services) (hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of

(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

Our _____ branch at _____ * (Name & Address of the _____ * branch) is liable to pay the guaranteed amount depending on the filling of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____* branch a written claim or demand and received by us at our _____ * branch on or before Dt. _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of the Branch

*Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.

Annexure – II

MODEL TENDER FORMAT (PRICE SCHEDULE)

Sl. No.	Name of the item	Specification / strength / size	Price of the product excluding taxes till delivery at F.O.R destination	G.S.T rate of the product till delivery at F.O.R destination	Total cost
1	2	3	4	5	6

Place :

Date :

Signature of the Tenderer

Name :& Address